**OFFICIAL 2018 CONVENTION CALL**

**Minnesota State Retiree Council, AFL-CIO**

June 29, 2018

**To:** All Labor Organizations with Retirees

### The 22nd Annual Convention of the Minnesota State Retiree Council, AFL-CIO, will be held at the Sheet Metal Workers Hall #10, 1681 Cope Ave., Maplewood, MN, 55109 on Thursday September 20, 2018.

The convention will start at **11 a.m**., with **registration beginning at 10:00 a.m**. Expected adjournment will be at 3:00 p.m. The cost of coffee and lunch is included in the convention registration fee.

**CONVENTION REPRESENTATION** State Retiree Council By-Laws (Section 5 & 8 b.):

|  |  |  |
| --- | --- | --- |
| **Affiliated Membership** | **Affiliation Fee Paid** | **Number of Delegates** |
| 1—25  26—50  51—75  76—100  101—250  251—500  500+ | $ 5  $10  $15  $25  $50  $75  $100 | 2  3  4  5  8  9  10 |

The number of delegates to the convention is based upon an organization’s affiliated membership (see table above). Delegates may both speak and vote. Candidates for election to the State Retiree Council Board must be delegates. Affiliated organizations are entitled to an equal number of alternates who are also encouraged to attend. Alternates may speak but **not** vote.

**Non-Affiliated AFL-CIO Retiree Groups**

Non-affiliated AFL-CIO retiree groups may send up to six (6) non-voting representatives who will be seated as guests.

**Credentials Deadline: Sept. 7**

Enclosed is one blank credential for affiliated groups. Please make copies as needed OR download the forms from our website: <http://www.mnaflcio.org/state-retiree-council>

Once you have selected your delegates and alternates, please complete a form for each one. Send **the bottom portion** to the Minnesota State Retiree Council AFL-CIO, 175 Aurora Ave., St. Paul, MN 55103. **It should be received by Friday September 7.** The delegate or alternate should **retain the top portion** to present at the convention registration desk.

Please send a **$25 convention registration fee for each delegate, alternate and guest**, along with the credential forms. Checks should be written to Minnesota State Retiree Council AFL-CIO. Although, technically, credentials may be submitted at the convention, **PLEASE submit credentials by Friday September 7, to make sure all who attend get lunch.**

**Convention Resolutions**

In order for resolutions to be included in the delegate packet, they must be submitted to the Retiree Council Board no later than its August meeting (Aug. 22). Late resolutions are welcome, but will require a three-fourths (3/4) majority vote of the convention to allow consideration. The recommended Resolution Form is enclosed—and may also be downloaded from our website: <http://www.mnaflcio.org/about/state-retiree-council> (scroll to bottom of page).

**Resolutions Committee**

The Resolutions Committee consists of up to five (5) members who are delegates and whose credentials are received by the Sept. 7 credentials deadline. Appointment to the committee will be made by the president and approved by the board.

**Awards – Deadline for nominations: Aug. 17**

The Retiree Council may present awards in seven (7) categories at each convention, as well as Affiliate Excellence Awards. Recommendations for convention awards will be accepted on the enclosed Convention Award Recommendation Form, accompanied by a description of the qualifications of the individual nominated for the award, or, in the case of the Affiliate Excellence Award, on the form for that award. A history of awards is enclosed to avoid nomination of prior recipients. Recommendations for awards must be returned to the Minnesota State Retiree Council AFL-CIO, no later than **Friday, August 17**.

**Elections and Nominations**

Elections will be conducted at the convention for Council officers and open Director seats on the Board. ***Candidates must be convention delegates***.

**Nominations preferred by Aug. 17.** Nomination forms, along with a one-paragraph bio, should be submitted to the Nominations Committee Chair by **Friday August 17**. Every candidate is encouraged to screen with the Nominations Committee. Nominations Committee interviews of candidates will be conducted in connection with the August Board meeting (Aug. 22) and also between 9:30 and 10:30 a.m. (or a little later if necessary) on the day of the Convention.

Although candidates need not be present at the Nominations Committee meeting, they must submit the nominations form, **along with a one-paragraph bio,** to the committee chair.

We look forward to your participation in this important Twenty-Second Annual Convention.

In Solidarity,

Bill Moore Ken McInnis

President Vice President